

	Task	Description	Completed By (Initials)
1	Obtain docs for City before Framing Inspection	A substantial amount of the electrical work must be done before the framing inspection can take place. Send Stephanie at the city electronic copies of the documents listed below. Framing inspection must be completed before insulation begins.	
2	Building Plans	Send city the Final version of building plans. Confirm that they match Structural Engineer drawings and match what was actually built.	
3	Structural Engineer	Structural Engineer Schedule C-B (Provide engineer with photos to inspect load points, columns, etc)	
	Truss Drawings	SEALED versions of Truss Profiles and Beam Certificates. Roof Truss Layout, Roof Beam Layout and Floor Joist Layouts	
4	Surveyor	Building Location Certificate (BLC)	
5	Geotech	Geotech Schedule C-B	
6	Obtain latest version of floorplan	Review plan to confirm it is accurate for door swing, location of fireplace, furnace, hot water tank, kitchen cabinets, showers, tubs, toilets, plumbing	
7	Kitchen Blocking	Add 2" x 6" blocking for upper kitchen cabinets at 6' from floor (Confirm with Cabinet installer - Bob Bidewell does not require)	
8	Plumb the hinge side of all doors	Walk through and mark hinge side of all doorways. Adjust to ensure they are perfectly plumb before installing the door jams	
9	Bathroom blocking	Add blocking in bathrooms for toilet paper, towel racks, vanity, shower glass doors, shower curtain rod	
10	Fire blocking	See Fire Blocking diagram for examples. See house plan to find out where fireplace and plumbing is going, add fire blocking before the plumber arrives. Add drywall fire separation in furnace room behind the furnace, Add Roxul up to the sheathing of the floor above in the joist space as fireblock.	
11	Security Blocking for Exterior Doors	Add horizontal blocking at 40" on both sides of exterior doors for security. Prevent any play in the door jam where latch can be popped.	
12	Blocking for TV wall mount bracket	Add blocking to Mbdm, Family Room and Living Room above Fireplace before Rock/Brick	
13	ICF Homes - blocking for railing in stairs	Cut out styrofoam and add 5/8" x 3" x 24' plywood blocking, mounted to ICF	
14	Floor joist blocking	Add blocking for any floor joist spans greater than 7'	
15	Remove hazards and debris	Clean up jobsite, remove nails, boards and other debris.	
16	Framing for Windows	When framing for windows of odd angles and shapes, it is better to frame extra large openings and do fine tuning placement once windows are onsite. Shims/plywood strips etc, can be used to fill in gaps if necessary.	

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17	Windows and exterior doors	Install peel and stick for all windows and doors	
18	Fibreglass tubs	Wash and inspect tubs, protect with plywood and sill gasket	
19	Windows and exterior doors	Inspect all windows and screens for damages, call for warranty service if needed	
20	Collect Window Screens	Label screens and protect with shrink wrap and store at office	
21	Temporary Locks	Install temporary Deadbolts to lock all doors	
22	Blocking for pot lights, fixtures	Install blocks in ceiling for plastic vapour barrier boots	
23	Blocking for Suntunnel	Obtain Sun Tunnel spec sheet from manufacturer. Install the correct blocking as specified	
24	Framing for Fireplace	Frame walls around Gas Fireplace. Include blocking for TV mount and mantle	
25	Wood stove permit	Provide city with a copy of WETT wood fireplace permit	
26	Prepare exterior decks	Prepare trim or necessary framing for Vinyl deck installation	
27	Install temporary man door in garage and board up	Caulk and Prepaint and install smart trim on sides of garage door opening before installing temporary wall and door	
28	Blocking for stair railing	Stair railing needs to be mounted between 32" and 38". Adam at City recommends we aim for 36"	
29	Check for Squeaks	Metal on metal, Like nails rubbing against floor joist brackets	
30	Kitchen Island Pendants	Confirm that they are centered above the Island	